



Spirit of Service

Student's Handbook

International Bible College has prepared the Student Handbook on the basis of the best information at the time of printing. Information contained in this handbook is subject to change without notice or obligation.

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TABLE OF CONTENTS

MESSAGE FROM THE FOUNDER	1
WELCOME	2
STUDENT LIFE	3
CORE VALUES	4
GENERAL INFORMATION	5
LOCATION.....	5
ADMINISTRATIVE OFFICES.....	5
INCLEMENT WEATHER	5
STUDENT VEHICLES	5
PARKING REGULATIONS	5
PARKING PERMITS.....	6
HANDICAP PARKING.....	6
STUDENT SERVICES.....	6
CLASSROOM & ACADEMIC CONDUCT	7
ELECTRONIC DEVICES/CAMERAS	7
CHEATING AND PLAGIARISM.....	8
TEXTBOOK REQUIREMENTS.....	8
COURSE SYLLABI	8
STUDENT LIFESTYLE	9
CHURCH ATTENDANCE AND MEMBERSHIP	10
NOTES.....	11
THE COVENANT CODE OF HONOR	BACK OF BOOK

MESSAGE FROM THE FOUNDER

What an honor it is to have you showing interest in International Bible College. We believe that preparation is the anchor for manifestation in ministry. This school was born out of passion to assist God's people in the readiness to support their local church or their call to ministry.

At International Bible College, you will be challenged and strengthened through a variety of biblical disciplines to help grow ministers or the lay person in fulfilling their Kingdom assignment. We believe our staff and faculty is both academically qualified and passionately committed to impart the truth of God's Word by the anointing of His Spirit.

The program is designed to be two-year journey that will enrich your personal walk with the Lord Jesus, while contributing to the vision of a local church, while gaining understanding of a future call to ministry. This school will be a support to local Pastor's for the training and development of their people to help them fulfill their vision.

Therefore, as you continue to build your foundation through prayer, study, and service, know that we are here and available to guide you through the leading of the Holy Spirit for your next step.

Sincerely,

Pastor Reggie Stewart, Chancellor
International Bible College

WELCOME

Welcome to International Bible College. We are excited that you have chosen to become a student at IBC.

We are convinced that IBC is the right place you want to be. The primary intent of IBC is to equip students within the context of personal purpose to maximize their ministerial potential by teaching empowerment living through faith and providing opportunities for growth.

Our Faculty and Staff are committed to **empowering** you. They are fulfilling their God-given call with a spirit of excellence and a heart of service.

International Bible College **encourages** a spirit of service. If these words speak to your spirit, then this is the place for you.

STUDENT LIFE

MISSION

International Bible College's primary intent is to equip students to discover their purpose, maximize their ministerial potential, and impact generations within their local church.

VISION

International Bible College is a spirit-empowered teaching and training institute that transforms minds and engages culture through integration of faith and service. International Bible College develops leaders to advance the cause of the local church.

PURPOSE

The purpose of those enrolled at International Bible College is preparation for a life in ministry with an emphasis on service. Each course will provide an opportunity to participate in various aspects of ministry life in your local church.

CORE VALUES

International Bible College shall foster an environment where **excellence** is encouraged; **integrity** and **honor** shall be the cornerstone to developing church leaders who will walk in love and unity to enrich their home churches as they cultivate the character of Christ through **servanthood**. We value:

EXCELLENCE

We believe the pursuit of excellence motivates us to be better citizens and competent professionals.

INTEGRITY

We believe we are accountable to God for our actions, attitudes and to each other.

HONOR

We believe we are to honor God by adhering to what is right and honoring one another.

UNITY

We believe clear communication and teamwork builds unity of purpose, which will allow us to do more together than we could individually.

SERVANTHOOD

We believe everything we have comes from God, and we are responsible to use them to fulfill his purpose.

GENERAL INFORMATION

LOCATION

International Bible College is currently located at International Family Worship Center
327 Huntington Street
New London, CT 06320

ADMINISTRATIVE OFFICES

The Administrative Office is also currently located at International Family Worship Center.

INCLEMENT WEATHER

College classes are rarely cancelled due to inclement weather. However, both faculty and students are encouraged to use good judgement in the event of truly hazardous traffic conditions and avoid risk to either life or property. In the event that college-wide class cancellations become necessary, the President initiates such notice or you should receive a notice via email or text if classes are cancelled or delayed. Cancellation announcements are also coordinated with local broadcast outlets (radio or TV Stations).

STUDENT VEHICLES

PARKING REGULATIONS

Parking at International Bible College property is by permit only. Students who park on IBC property must have a parking permit. Students are fully responsible for following these guidelines. Violators are subject to a parking citation and/or towing at the student's expense.

PARKING PERMITS

Parking permits can be obtained at Registration or at the Finance Office. Students must present a valid driver's license, original documentation proving current liability insurance on the vehicle, and a completed vehicle registration form to obtain a parking permit. All permits must be placed inside of the vehicle on the mirror. Students who withdraw from classes must remove their parking permit since it is no longer valid. Vehicles may be towed if parking permits are not properly displayed.

HANDICAP PARKING

Students shall not park in a handicap parking space unless an authorized state handicap placard has been issued to the vehicle, a handicap parking permit has been issued from International Bible College or the vehicle displays special handicap license plates. Please note: The placard must be displayed in the left corner of the windshield or on the rear-view mirror.

STUDENT SERVICES

The following services are available to International Bible College Students:

- Academic Advisement
- Internet Access (included in activities fee)
- Parking (included in activities fee)
- Student Café/Lounge
- Library (included in activities fee)

CLASSROOM & ACADEMIC CONDUCT

Classroom behavior must be conducive to an atmosphere of learning with respect to the rights of your classmates and instructor. Each student should feel comfortable participating in all classroom discussions. Students are fully expected to arrive in class having completed all reading assignments and ready to participate in the discussions. It is up to the student to seek additional assistance in the event that they are having difficulty comprehending and/or digesting materials. Students have the responsibility to approach the instructor and inform him/her of any such problems as soon as the problem is known. Bringing a problem to the instructor at the end of the semester makes it difficult to facilitate a resolution. All cell phones must be on vibrate while in the classroom including text message capabilities.

ELECTRONIC DEVICES/CAMERAS

As a student of the International Bible College academic community, each student has a responsibility to professors and fellow students who are members of the college community. When cellphones ring and students respond in class or leave class to respond, it disrupts the class.

Cameras, wireless/laptop computers, and similar electronic devices may be used for taking notes in class, subject to the professor's approval. However, these devices are never allowed to be used during exams, except for online exams when a computer may be used. They must always be kept in silent mode during class sessions and only applicable courses as outlined by the professors. All special circumstances or exceptions must be cleared.

CHEATING AND PLAGIARISM

No Student shall at any time engage in any activity that gives them an unfair or unethical academic advantage over other students. Student must be especially careful during exams or quizzes not to search out from others or reveal to others answers to questions or otherwise communicate information to one another. This includes text messaging during an exam. Inappropriate use of a computer or other electronic device during class time will result in losing their opportunity to have a computer in the classroom. When written work is assigned, students are required to complete the assignments using their own initiative and creativity.

TEXTBOOK REQUIREMENTS

Make certain textbooks are purchased in ample time. Students must show proof of personal ownership of all required textbooks in the classroom at the end of late registration. Students may be denied permission to continue in a class for which they do not have the required textbooks. Students are required to purchase the selected textbooks for every class in which they are registered. All students are required to have a Bible for use.

COURSE SYLLABI

Students must take responsibility for course expectations as conveyed in the syllabus for each on their schedule. Course syllabi contains important information pertaining to attendance, grading, assignments, calendar and other guidelines unique to each respective course.

STUDENT LIFESTYLE

INTERNATIONAL BIBLE COLLEGE EXPECTATIONS

International Bible College Expects the following:

- Cultivation of daily habits of prayer and Bible Study
- Recognition of and obedience to the authority of the Word of God, specifically concerning moral standards.
- Personal development of Christian character
- Regular attendance, involvement and commitment to a local body of believers.
- The use of the Lord's Day to give primary attention to worship, rest, Christian fellowship and service.

Students are expected to conform to higher standards than other believers in terms of behavior, dress, speech and attitude. Some specific areas included are:

- Enthusiasm for the things of God, support of the vision and program of your local church and respect for your pastor, leadership, and other ministry gift offices set in the church.
- Respect for instructors, guest, staff members and fellow students. Please note: Students are not on a casual, first-names basis with faculty and staff. During the school year, International Bible College recognizes two categories: faculty/staff and students. That relationship will remain in place for the duration of the school year. Students should address the instructors.

- Impeccable conduct in personal relationships, especially with the opposite sex. Students are expected to avoid questionable conduct or situations that would cause reproach. Overt displays of affection are discouraged, “let not your good be spoken evil of.”
- Lifestyle. The Biblical standard of holiness is expected of all students on and off campus. We are a Christian community.

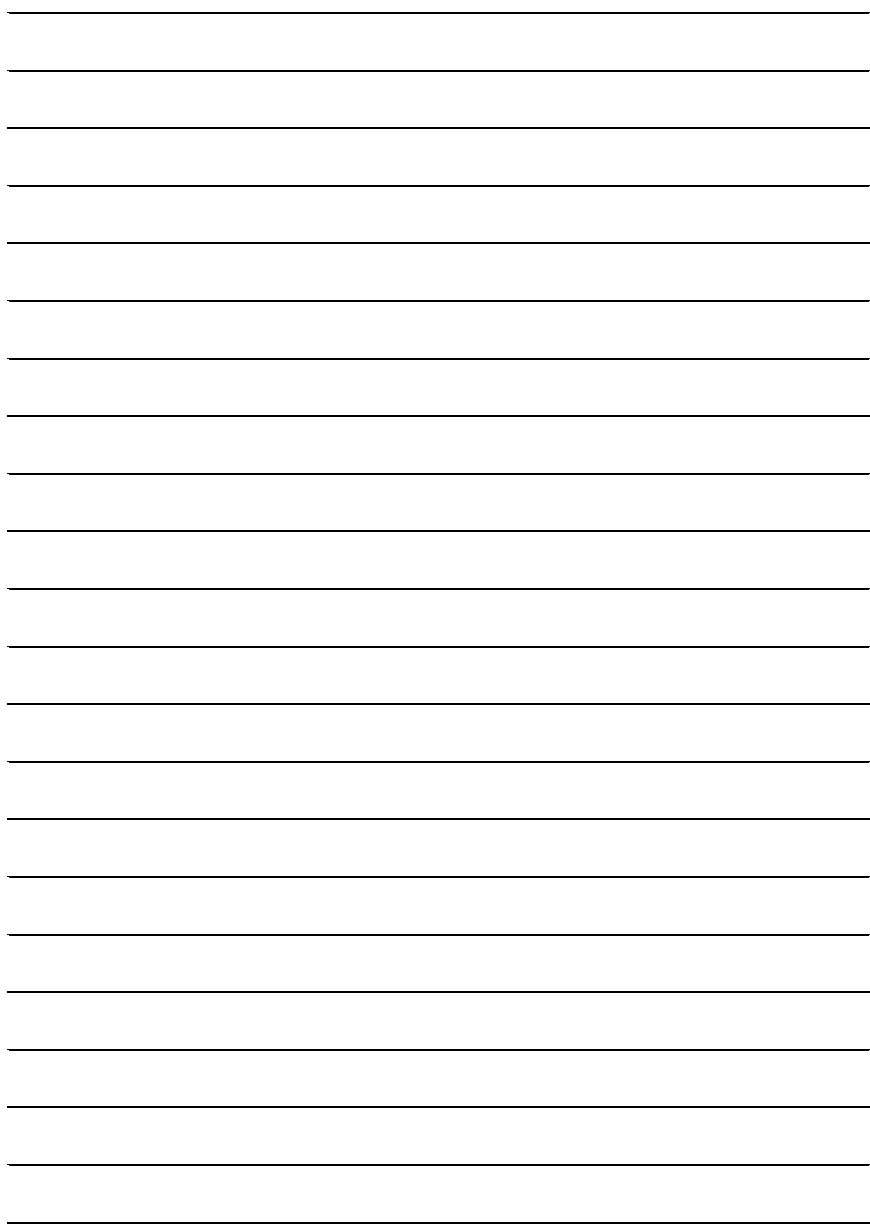
Students are expected to exhibit behavior that exemplifies Godliness and takes the needs and feelings of others into account. This includes following the Covenant Code of Honor and avoiding the very appearance of evil.

- Godly choices of magazines, music, printed material, television programs, videos and all other media sources, including internet web sites.

Students who attend International Bible College are expected to abide by teachings of Scripture and avoid all practices which are morally wrong according to Scriptural standards. International Bible College does not approve of questionable activities that are detrimental to Christian character.

CHURCH ATTENDANCE AND MEMBERSHIP

Student from this area who have a local church home or students who commute and have a local church home are encouraged to attend its services and support its vision. International Bible College also urges students in the above categories to consult their church leadership before ministering in or attending any meetings, crusades or services held or sponsored by other ministries or individuals.



THE COVENANT CODE OF HONOR

All students must sign the following Covenant Code of Honor:

In signing The Covenant Code of Honor, I fully recognize that International Bible College is committed to being a New Testament ministry. It offers a lifestyle of commitment to Jesus Christ of Nazareth as personal Savior and Lord as an integral part of its evangelistic outreach. It is therefore, my personal commitment to be a person of integrity in my attitude and respect for International Bible College in its calling to be a Christian college.

I COVENANT to apply myself wholeheartedly to my academic studies my mind for the glory of God.

I COVENANT to grow in my spirit in developing my own relationship with God through prayer and the reading of the Word of God.

I COVENANT to cultivate good relationships socially with others and to seek to love others as I love myself. I will not lie, I will not steal, I will not curse and I will not be involved in gossip or slander.

I COVENANT to keep myself under the subjection from all immoral and illegal acts and habits, whether on or off campus or on all the social media. I will refrain from illegal drugs, illicit sexual acts, including homosexual/lesbian behavior. I will not possess or drink alcoholic beverages of any kind. I will not use tobacco (even smokeless). I will not use marijuana, other illegal drugs or legal prescription drugs to abuse my body. I will not possess, view or distribute pornographic material.

I COVENANT to maintain an integrity of “openness” to God’s claims on my life, and to do my utmost to know and to follow His will for my life.

I COVENANT to respect the things of God, the vision, my pastor, my church and its leadership, also the faculty and staff, and my fellow classmates at International Bible College.

I COVENANT to responsibly serve in the area of my choice with integrity and a humble heart of Servanthood.

I COVENANT to attend classes as required and my local church regularly.

I COVENANT to fulfill all financial obligations that I enter into while enrolled at International Bible College.

I COVENANT to abide by the rules and regulations, which may from time to time be adopted by the College Administration. I understand International Bible College is a private school and I, therefore, have no vested rights in the governance of the school. I accept my attendance at International Bible College as a PRIVILEGE and NOT a right.

Signature

Date

